



Upper Tulse Hill, London, SW2 2RL

E-mail: admin@holytrinity.lambeth.sch.uk **Telephone:** 0208 6749051 **Website:** www.holytrinityceprimary.org.uk

Headteacher: David Winn **Deputy Headteacher:** Pauline Thomas **Assistant Headteacher:** Lesley Saddington

Contingency Plans for Outbreaks (COVID-19)

Introduction

This plan is based on the [contingency framework for managing local outbreaks](#) of COVID-19, provided by the Department for Education (DfE).

We will only implement some, or all, of the measures in this plan in response to recommendations provided by our local authority (LA), director of public health (DsPH), Public Health England (PHE) health protection team or the national government.

It may be necessary to implement these measures in the following circumstances, for example:

- ◆ To help manage a COVID-19 outbreak within the school
- ◆ If COVID-19 infection rates in the community are extremely high, and other measures have failed to reduce transmission
- ◆ As part of a package of measures responding to a 'variant of concern' (VoC)

Scenarios:

The following scenarios will each be addressed, outlining our plans for continued education in each case:



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What are the hazards?	Who might be harmed and how?	What are you already doing (existing Control Measures)?	Do you need to do anything else to manage this risk (Additional Control Measures)?	Action by whom?	Action by when?	Done
Transmission of Covid 19	All persons on school site	<p>The school has been following all of the guidance and measures set out by the DFE, as much as has been possible.</p> <p>From September '21, the school will follow the guidance as specified, namely:</p> <ol style="list-style-type: none"> 1. Ensure good hygiene for everyone. 2. Maintain appropriate cleaning regimes. 	<p>Ensure that all visitors follow the signing in and hand sanitising procedures.</p> <p>Ensure that any cover or visiting teachers are aware of this risk assessment.</p>	Administrative Staff	Ongoing	



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		3. Keep occupied spaces well ventilated. 4. Follow public health advice on testing, self-isolation and managing confirmed cases of COVID-19.	Visitor signage information in main entrance hall. Copy of this in the Entrance Hall and on School Website	DW	By Sept '21	



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Transmission of Covid 19	All persons on school site	<p>Good hygiene – hand sanitation stations around the school will remain in place and the same checking / refilling as during the previous guidance will continue.</p> <p>Children will continue to be reminded to use the hand sanitisation stations as they move around the school. All hands must be washed in some way before going out to break and before eating lunch.</p> <p>Staff to be reminded of good hygiene.</p>	<p>Stations to continue to be checked at least twice weekly by the caretaker</p> <p>Adults in class and with the children at lunchtime to remind.</p> <p>Posters up in staff room areas</p>	<p>Premises Team</p> <p>All staff with children at these points</p> <p>NR</p>	<p>Ongoing</p> <p>Ongoing – continue from Sept '21</p> <p>By Sept '21</p>	
Transmission of Covid 19	All persons on school site	<p>Maintain appropriate cleaning regimes.</p> <p>Cleaning services to continue as per the previous year.</p>	Continue to monitor	DK / CW	Ongoing	



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Transmission of Covid 19	All persons on school site	Keep occupied spaces well ventilated. Continue to open windows in all occupied spaces to allow for ventilation	JF & JC to continue to action this for shared spaces during the morning opening routine. Staff to open any unopened windows when they enter a room.	Premises Team All staff	Ongoing	



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Transmission of Covid 19	All persons on school site	<p>Follow public health advice on testing, self-isolation and managing confirmed cases of COVID-19.</p> <p>Take advice as directed by guidance from the DFE / PHE and HCC.</p>	DW to read information sent out, distributing as appropriate and required.	DW	Ongoing from Aug / Sept '21	
CONTINGENCY / OUTBREAK MANAGEMENT PLAN	All persons on school site	<p>School would return to bubble system and staggered playtimes and lunchtimes.</p> <p>School to maintain the Google Classroom platform so that this can be used if required.</p>	Timetabling of lunchtime staff and hall space to reflect this	DW	Ongoing from Sept '21	
			Children in new Y1 to be set up with GM logins.	DW	Sept '21	



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Transmission of Covid 19 means that the school has to close to all, or some pupils		<p>YR to continue to set up and use Tapestryas previously.</p> <p>Maintenance of ICT resources to ensure that these can be quickly distributed to those families who may need to make use of them.</p> <p>Upkeep of online programs, such as TimesTable Rockstars, Numberbots, Library Service online books, Reading Eggs.</p>		<p>CJ & BCT</p> <p>ST & PR</p> <p>TP & NCJ</p>	Ongoing	



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Risk Assessor David Winn	Signature 	Date: September 2021
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