

## Alcohol, Drugs and Tobacco Education Policy



### Policy Statement

At Holy Trinity CE Primary School we embrace the vision for a highly educated society in which opportunity is equal for children and young people – no matter what their background or family circumstances.

With Christian faith central to our ethos and teaching, we strive to provide a happy, caring environment to maximise learning and achievement.

Our aim is for this ethos to permeate every aspect of the curriculum – lessons, events, routines, out of school clubs, trips and visits – and this policy seeks to ensure that our vision is fully realised and adhered to by all members of the school community.

### Governing Body

<b>Lead Person</b>	<b>Lesley Saddington</b>
<b>Link Governor/Chair of Committee</b>	<b>Fay Morris/Chris Tongeman</b>
<b>Committee</b>	
<b>Date Reviewed (incl. signature of Link Governor/Chair)</b>	<b>December 2022</b>
<b>Date Ratified</b>	<b>December 2022</b>
<b>Next review date</b>	<b>December 2024</b>

Chris Tongeman

David Winn

# Alcohol, Drugs and Tobacco Education Policy

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## Excellence in how we worship, learn and work together

Every one of our children is unique and special. We are committed to providing an exceptional learning experience for all the children in our Holy Trinity family.

We strive to enable our children to acquire the knowledge, skills and characteristics they need to be successful in the wider world.

At Holy Trinity, we serve our community with compassion, empathy and kindness in all that we do.

## Introduction

For the purpose of this policy, the term 'drugs' refers to substances that change the way the body or mind work, including:

- Alcohol
- Tobacco
- Volatile substances (aerosols, solvents, glue or petrol)
- Caffeine
- Over the counter prescribed drugs e.g., painkillers, antibiotics
- Illegal drugs e.g. ecstasy, cannabis, cocaine, heroin
- New psychoactive substances sometimes called 'Legal' highs'

'Drugs misuse' is defined as the non-medical use of drugs that are only intended for use in medical treatment, the use of drugs that have no accepted medical purpose (DfE circular 4/95).

## Aims

This policy aims to highlight the school's positive and proactive approach to Drug Education. It also aims to give clear and comprehensive views on drugs.

Drug Education at Holy Trinity aims to:

- Enable pupils to make informed healthy and safe choices by increasing knowledge, challenging understanding and developing skills.
- Support children in developing their communication skills to help them to assert themselves, resist pressure and make responsible decisions.
- Provide accurate and comprehensive information about substances.

## Policy Development

Drugs play a part in the lives of everyone, and it is a feature of our society that young children can be exposed to legal and illegal drugs, whether in the home, the wider community or in the media.

Drug Education contributes to children's health and safety in accordance with the principles of the 'Every Child Matters' agenda. An understanding of drugs enables children to make informed decisions about their lifestyle and, as such, should occupy an important position in the primary curriculum.

At Holy Trinity, the purpose of having a drug education policy is to ensure that all pupils have access to consistent, clear and well-planned approaches to education that is appropriate to the age and maturity of the pupils. This document serves to inform parents and the school community of procedures used.

## TEACHING METHODS

While we carry out the main teaching in our Personal, Social and Health Education (PSHE) curriculum, many national curriculum subjects can make very valuable contributions towards the teaching of drug education. PSHE, RSE & Drug, Alcohol and Tobacco Education are delivered through the Jigsaw scheme of work.

A wide range of teaching and learning approaches will be adopted to ensure that our drug education programme is thoroughly taught, starting with Needs Assessments, to ensure that teaching begins where the children's understanding and knowledge lies.

## EXTERNAL AGENCY SUPPORT

Children are taught by their own class teachers and on occasions by external agencies such as Lambeth. All staff are committed to delivering the programme and, if external agencies are used, pupils will be adequately prepared.

## MANAGING MEDICINES

In most cases, parents/carers, not teachers, will administer medicines to their children themselves outside school hours. Where this is not possible:

- Parents/carers of children in need of medication must ensure that the school is accurately advised in writing about the medication, its usage and administration.
- Primary aged children may be able to administer their own medication, under supervision, but only with the written agreement of their parents/carers.
- The decision for staff to administer medicines will be made by the Head Teacher.
- All medicines will be stored securely with access only by senior staff, such as the Head Teacher or a qualified First Aider.

## ASTHMA

The school is allowed to keep a salbutamol inhaler for use in emergencies. It is only for children who have written parental consent, who have been diagnosed with asthma and prescribed an inhaler or who have been prescribed an inhaler as reliever medication. Asthma inhalers, held in school with written parental consent, are kept secure with safe and easy access for school staff authorised to administer. Children's personal inhalers are taken on all off-site visits and held by the accompanying school staff.

## ALCOHOL ON SCHOOL PREMISES

Alcohol is not consumed on the school premises except for special occasions. On these occasions, the alcohol is stored in a locked cupboard away from all pupils.

Alcohol may be allowed on the premises for some organised events. If needed, a license will be applied for.

## CONFIDENTIALITY

The welfare of children will always be central to the school's policy and practice. All pupils need to feel able to talk in confidence to a member of staff about a drug-related problem. However, in line with Safeguarding procedures, teachers will not be able to promise complete confidentiality and information about a child in relation to drugs will follow the same procedure as for other sensitive information.

## SMOKING

We are a smoke free school and staff, parents, pupils and visitors are not allowed to smoke anywhere on school premises or in sight of the school. Smoke free signage is prominent around our school grounds. We display information about giving up smoking on displays around the school and on parent and staff notice boards. E-cigarettes (sometimes known as nicotine vaporisers) Although e-cigarettes are not covered by smoking legislation we do not allow the use of e-cigarettes by pupils, staff, parents, contractors or visitors on the school premises and strongly discourage parents using them when collecting their children from school.

## WORKPLACE HEALTH

Members of staff need to be aware of procedures in relation to working and drug taking. Staff need to be clear about how they may access support if required - such as talking to SLT or the Reverend at Holy Trinity Church.

## RESPONSIBILITIES OF STAFF AND GOVERNORS

- Overall responsibility for this Policy is with the named governor for PSHE.

### **The governing body is responsible for:**

- Authorising the Drug Education policy and any subsequent reviews of the policy and ensuring that the terms and ethos of this policy are followed.

### **The Personal Social Health Education Co-ordinator is responsible for:**

- Writing and updating the Drug Education policy and Scheme of Work in light of initiatives and change and monitoring the development of the subject throughout the school.
- Guiding and supporting teachers in this subject, to include refresher training for Drug Education.
- Coordinating external agency support for Drug Education.
- Monitoring the effectiveness of the planned and delivered curriculum for Drug Education.
- Coordinating classroom practices and guidelines across the curriculum and ensuring the development of subject skills.
- Auditing and monitoring resources throughout the school to ensure that there are sufficient age-appropriate and ability-appropriate resources for effective teaching and learning.

### **The Head Teacher is responsible for:**

- Ensuring that the terms and ethos of this policy are followed.

### **Other members of the staff team are responsible for:**

- Following the terms and ethos of this policy.

**This policy is a working document and will be reviewed every two years.**

## PARENTS & THE WIDER COMMUNITY

The school welcomes parents/carers who wish to share with us, their concerns about drugs. We signpost up to date information about drugs and where they can get further information, help and advice. Parents/carers will be informed immediately if their child has been involved in a drug-related incident.

## Policy Adoption, Monitoring and Review

This policy was considered and adopted by the Governing body in line with their overall duty to safeguard and promote the welfare of children as set out in the DfE guidance 'Keeping Children Safe in Education, September 2022'

Policy Adopted by Governors in: December 2022

Signature (Chair of governors):



Policy Due for Review: December 2024